

Meeting Notes for the Seattle Atheists Board Meeting
June 22nd, 2006

Summary of action items follows meeting notes

Time and Date: Thursday, June 22nd, 2006 at 7:00 PM

Location: Private Residence of Shellie Brighton.

Board members present to form a quorum at the beginning of the meeting:

Marcus Dunavan – President

Shellie Brighton – Vice President

Megan Spielbusch – Secretary

Jerry Schiffelbein – Treasurer

Jen Lees – Member at large

Kyle Hepworth – Member at large

Randy Rumley – Member at large

Wendy Britton – Alternate member at large

Shane Lees – Alternate member at large

Others:

Tiffany, Jami, Kevin

12 people total were present.

The meeting was called to order by Marcus.

Fremont Fair Review:

- Everyone agreed that our booth at the fair was fun and very successful.
- Megan reported some financial estimates:
 - Total cost for booth and supplies was approximately \$310
 - Total amount of donations for the 2 days was \$230
 - Net cost was about \$80
- We distributed approximately:
 - 200 brochures & FAQ sheets
 - 175 business cards
 - 100 constitutions
 - 80 buttons
 - 30 magnets
 - 20 bumper stickers

Other Fairs/Festivals:

- Jen reported that there aren't any more major fairs coming up, mostly just small local ones. Kevin looked up a few local ones to research
- An ad hoc committee was formed to look into these festivals to decide if we should participate. The committee includes Jen, Tiffany, Kevin, and Shane.
- It was also discussed that the Fremont Fair is a perfect venue for us, but perhaps we shouldn't overextend ourselves into festivals where we would be less productive (such as Bumbershoot, which is primarily for the music).

Library:

Jami reported that the library received 2 book donations. Shellie volunteered to read one of them and write a review for the website.

Treasurer's Report:

Jerry reported that our current balance is approximately \$1695 (not including Fair , and we currently have 48 members.

Non-profit Status:

We need to contact the IRS to inquire about our status. Jerry will email our EIN (on business license) to Wendy, who will call.

Future Meetings:

Elections will be held at the September meeting.

A poll was taken to gauge the board members' opinion about meeting frequency. 3 members said the number of meetings is OK now, while 6 thought meetings should be more frequent. Different options were discussed, including the idea to keep the board meetings every other month, but to also hold additional committee or smaller group meetings on the off months

Marcus made a motion to form committees and hold committee meetings every other month. A vote was taken and the motion passed unanimously.

Committees:

Ideas for committees were brainstormed, and included many different goals and activities of SA. The ideas were then organized into categories, and the following 4 committees were chosen. After the committees were identified, initial "chairpersons" were assigned based on their interest (as noted below):

1. Administration

(Marcus and Shellie)

Oversees the non-profit status, taxes, constitution and bylaws, recruitment of board members, and website management.

2. Membership Services

(Jerry, Megan)

Includes welcoming new members, coordinating membership materials, being available as a member contact, and maintaining member services such as the library.

3. Outreach

(Randy, Wendy)

Includes public relations, external and intergroup communications, press releases and generally "getting the word out" about SA.

4. Activities

(Kyle, Jen, and Shane)

Programming such as social events, speakers, picnic, community service, fundraising, and legal endeavors.

Kyle made a motion to identify these as standing (not ad hoc) committees. A vote was taken and the motion passed unanimously.

It was also noted that any member or non-member can be on a committee, and that you can participate in more than one committee.

The committee chairpersons will determine a meeting date for their July meeting.

Megan will include an announcement and a “call for participants” in the next Member Update.

Next Meetings:

- The next board meeting will be at Randy’s house on August 24th.
- At this meeting, we will begin accepting nominations for the September board elections.
- Shellie will research library meeting room locations for the September meeting, ideally somewhere closer to or in Seattle, and will email the info to the board in one week.

Summary of Action Items:

- Jen, Tiffany, Kevin, and Shane will research other potential festival
- Shellie will read one of the library books and write a review for the website.
- Jerry will send Wendy our EIN
- Wendy will call the IRS to inquire about our non-profit status
- Everyone will work to set a first committee meeting date.
- Megan will send another Member Update
- Shellie will research library meeting rooms in Seattle.