

**Meeting Notes for the Seattle Atheists Board Meeting
December 13th, 2005**

Summary of action items follows meeting notes

Time and Date: Thursday, December 13th, 2005 at 7:00 PM

Location: Romio's Pizza.

Board members present to form a quorum at the beginning of the meeting:

Marcus Dunavan – President

Shellie Hoyt – Vice President

Megan Spielbusch – Secretary

Jerry Schiffelbein – Treasurer

Jen Lees – Member at large

Kyle Hepworth – Member at large

Randy Rumley – Member at large

Wendy Britton – Alternate member at large

Shane Lees – Alternate member at large

Others:

Tiffany

10 people total were present.

The meeting was called to order by Marcus.

The “to do list” from the previous meeting was reviewed and board members reported on the status of each item:

501(c)3 application: Kyle took the articles of incorporation revisions to Olympia. Kyle will give Marcus the receipt for the transaction. Marcus applied for the business license but has not yet heard back.

Create free/cheap advertising list: Megan has started this but only has a few items. If anyone knows of something, please email to Megan.

Website Statistics: Megan is now tracking website hits, visitors, referral URLs, and other statistics. In the past couple weeks, most visitors have come from the Craigslist postings by Tiffany. We got about 10 trackable visitors from Wendy's radio appearance on the Michael Medved show on 12/4.

Literature: Kyle showed the design for business card. It basically contained our name, logo, website, and Yahoo group URL, with a blank area in the middle for writing personal information as needed. A motion was made to approve the design as presented (plus any minor edits, if needed). The motion passed 7-0. Kyle reported the range of printing costs. Another motion was made to approve an initial order of 500 business cards. The motion passed 7-0. Kyle will place the order.

Booth Banner: Kyle presented the design for the banner. The cost was estimated to be between \$120-150. Several members agreed that white text on a blue banner would look good. Kyle will verify pricing and place this order.

UU Solstice Potluck: Megan included this event in the all-member email announcements sent on 12/6.

Festivals: Jen did research and created a list of festivals. Details will be added (month held, price for booth, etc.) and posted in the Files section on the board Yahoo group.

Board Only webpage: Does not seem to be working. Marcus will contact web host and fix it.

“Intergroup” list: Shellie obtained the contact list and emailed to Megan, to be posted where board members can access it. Shellie, Wendy, and Marcus are currently on the list. Shellie will be the primary liaison between us and the group, and will pass on any information she receives from them.

Budget: Jerry, Marcus, and Megan met to create the annual budget. MD will email a copy of the budget to the board members, and an online vote will be held to approve it.

Other business:

Garrison-Martineau: Tiffany has received several responses from interested Christians from a Craigslist posting. A tentative date has been set for Saturday, January 28th.

Jerry gave a Treasurer’s report: We currently have 42 members, and approximately \$1700 in the bank.

Checking account: Shellie reported that Key Bank claimed to offer free checking accounts to state non-profits without 501(c)3 status. She will confirm this next week, and arrange a time for her and Jerry to go to Key Bank to apply for an account.

Kyle backed up a copy of the email addresses of members of the Yahoo group, in case anything happens to the group. Megan will store it in the “board only” section of the website.

The calendar of the main Yahoo group was made “public”, but whoever wants to view it would still need to create a yahoo ID and sign in. Kyle looked into other options, but it was determined that there is no feasible way around this.

Megan reported on the results of the giftwrapping. Randy and Kyle volunteered on Thursday and received \$33 in donations, and Kyle, Megan, and Mark volunteered on Saturday and collected \$134, for a grand total of \$167 to be donated to Children’s Hospital. It was reported that several atheists stopped by the table and expressed interest

in our group, and only one person vocally expressed their disapproval. Overall it seemed to be a great success. Megan will see if there are any giftwrapping shifts available for the next weekend. Megan will write a letter, and call Children's Hospital to see where to send the letter and check.

Wendy expressed the need to advertise SA and the website on the Yahoo group, and also to better delineate the benefits of joining SA. Specific benefits that were mentioned and discussed:

- learn about community events
- opportunity to meet other atheists, freethinkers, etc.
- be a "card-carrying atheist"
- discounts on apparel or other products
- help to bring in guest speakers on topics of interest
- support the atheist community/efforts

Megan will expand the "Become a Member" webpage to better communicate these benefits, and also draft something to post on the Yahoo group.

Megan brought up having some freebies for handing out at festival booths. Suggestions included buttons, magnets, post-it notes, or bags with our name/logo/website. Wendy has magnetic backings for business cards that she is willing to donate. Ideas to be expounded upon as we get more details about festival appearances.

The next board meeting will be on February 23rd, 7pm, at Shellie's house.

We decided to hold a "Meet the Board" member meeting in January. For members or interested-non-members to meet the board members if they haven't already, find out what we've been up to, and how they can get involved. No formal business, just sharing ideas and mingling. Bring a lunch dish or snack to share. Date will be Sunday, January 22nd, 12-4, at Wendy's house.

Meeting was adjourned.

Summary of Action Items:

- Kyle to give Marcus the receipt for the Articles of Incorporation submission
- Megan will finish the free/cheap advertising list
- Kyle will order 500 business cards.
- Kyle will verify banner pricing and place the order.
- Jen to post the festivals list to the board Yahoo group
- Marcus to figure out problem with "board only" web page
- Jerry and Shellie (or Marcus) will apply for a Key Bank checking account
- Megan will post the Yahoo backup email list to the "board only" web page
- Megan will write and send letter with donation check to Children's Hospital for giftwrapping.
- Megan to edit "Become a Member" site to specify benefits
- Megan will draft a plug for posting on Yahoo group.